

SOSA TEAM OFFICIALS MEETING 2026

<p>Communication</p>	<ul style="list-style-type: none"> ➤ District Governance -> Kim (all approvals, finances, rosters, permits) ➤ League Governance -> Nikki (game sheets, game reports, scheduling) ➤ When looking for info, check the website, then with your Club, then with us ➤ Parents' emails to us will be redirected to Club Admin without a reply ➤ Please sign all emails to us with your first/last name, club, and team ➤ Check the Contact Us chart to determine to whom you should direct a question
<p>League Website</p>	<ul style="list-style-type: none"> ➤ SOSA League Information tab has everything you should need, and if something is missing, let us know so it can be added ➤ My Team -> Team Management is where you'll find most other items you need ➤ There is a PowerPoint file with instructions on the website ➤ League Rule changes do not usually happen mid-season, but we will give two weeks' notice if a change is necessary. Please become familiar with our website.
<p>Qualifications for Team Officials</p>	<ul style="list-style-type: none"> ➤ SOSA League Information -> Team Officials -> Mandatory Education ➤ To be on the bench, a Team Official (Coaches AND Managers) must have completed all five components of the Safe Sport Roster ➤ 2026 season: two managers allowed, 2027+ season: one manager per team
<p>Schedules and Reschedules</p>	<ul style="list-style-type: none"> ➤ SOSA League Info -> Rules & Policies -> Policies -> Reschedule Policy ➤ You have until the first date of your division's schedule to request a reschedule. ➤ It must be approved, details finalised, and submitted by May 31st ➤ After May 31st, reschedules are only done for games not played due to weather, fields, or referees or for the short list of extenuating circumstances in the policy ➤ Submit details of the game through this Google form, not by email
<p>Playing Up Or Calling Up</p> <p><i>*see Section 5&6 of SOSA League Rules</i></p>	<ul style="list-style-type: none"> ➤ Development-aged players (U10 – U13) must be approved through the Fast Track system on the Ontario Soccer website, may only be one year younger than the team, and there may not be more than 3 Fast Track Players per division. ➤ Competitive-aged players (U14+) - details on who is eligible are contained in the rules and regulations ➤ It is your responsibility to ensure that the player you request to play up meets the eligibility requirements. ➤ If you play an ineligible player, it will result in a disciplinary hearing
<p>STRP and TEP</p> <p><i>*see Section 6 of SOSA League Rules</i></p>	<ul style="list-style-type: none"> ➤ Short-Term Registration Permit – this permit is to be used when a player is not registered in the current season with any team. They will be having a “tryout” for your team to see if both parties are interested in playing together. ➤ Trial Eligibility Permit – this permit is to be used when a player is currently registered to one club and another club would like to borrow them for a game or tournament ➤ Both permits must be signed off by the Club and District. ➤ The link to both is on the SOSA website under SOSA League Info -> Permits
<p>Game Sheets</p> <p><i>*Be sure to have all Team Officials sign the game sheets and to cross off names of officials and players who were not at the game</i></p>	<ul style="list-style-type: none"> ➤ SOSA is required to verify that players and staff are eligible to participate ➤ It is your responsibility to ensure only registered players and staff are on the game sheet. To be eligible to play, both players and staff must be registered with OS ➤ Players/ staff are entered on the website to be printed on the game sheet ➤ Names and OS numbers for all players and Team Officials are required to be entered on LMS, not handwritten on the game sheet ➤ Anyone not on the game sheet is not allowed in the technical box ➤ Anyone listed on the game sheet is deemed to have played in the game ➤ Have a set of blank game sheets in your Coaching bag for backup ➤ Be sure you have one sheet from each team after the game ➤ Make a note on the game sheet if the Home team does not have a change of

	jersey in the case of colour conflict
Game Reports <i>*See Rule 9.01</i>	<ul style="list-style-type: none"> ➤ Use the game sheet to enter the game report via the website. ➤ To address the issue of reports not saving last season, there is now a verification email sent after submitting. Please save these to avoid fines for being late. ➤ You must submit your report within 48 hours of the game completion. A \$100 fine will be issued for late game reports unless a problem has been communicated to the League Manager. ➤ Home Team is responsible for having an alternative jersey for colour conflicts. Please make a note on the game sheet if this did not happen.
Team Roster Report <i>*see Section 8 of SOSA League Rules</i>	<p>Team Roster inspections are not optional and must be carried out before the kick-off of every game for Development and Competitive teams.</p> <ul style="list-style-type: none"> ➤ Full instructions on how to do an inspection correctly are on the website ➤ SOSA LEAGUE INFO tab -> Team Officials. ➤ If a player does not appear on the team roster, they are ineligible to play ➤ If you have any issues, have the referee mark them as a protest on the game sheet. Email clear details of the problem to sosaleaguemanagement@gmail.com ➤ You cannot stop a player from participating in a game; however, issues noted on the game sheet will be investigated by the SOSA League and will lead to discipline as required. It must be noted on the game sheet to be investigated.
Discipline <i>*see Section 18 SOSA League Rules</i>	<ul style="list-style-type: none"> ➤ DBR - Discipline by Review for most offences with a set suspension, these decisions are not appealable ➤ DBH - Discipline by Hearing for offences with a range of suspension/fine, decision may be appealed ➤ Do not sit a player in anticipation of a suspension. The games only count once the verdict is rendered. ➤ Coaches removed from the game must leave the field area immediately and not return, or they face an additional fine.
Important Dates	<ul style="list-style-type: none"> ➤ SOSA League Info -> Important Dates tab ➤ Check regularly for updates and additions
Travel Permits And Tournament Applications	<ul style="list-style-type: none"> ➤ Get Travel Permits done as soon as you are accepted into a tournament. Do not wait until the week of the tournament ➤ Links are on the website ➤ SOSA League Info -> Permits